

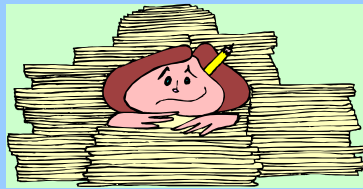
**Please Join Us at the Bucks County Intermediate
Unit #22 this Summer!
August 6, 2008**

Administrative Assistants Conference

*"Renew Your Spirit, Reenergize Your Mind & Reinvent
Your Work"*



**Digital Resources
Effective Dialogue in Communications
Job Forecasting
Relaxation Techniques to Regain Control
Personal Investing and Finance
Conflict Management
Organization Skills**



**8:00 a.m. to 3:00 p.m.
Registration begins at 7:30 a.m., programs
start promptly at 8:00 a.m.**

Join us this year for an invigorating and rejuvenating day. The conference this year will follow a different format. You will be able to choose from a number of different topics and sessions to suit your needs. These sessions are designed to prepare staff for peak performance!

Conference Cost: \$50.00 Conference fee includes three sessions, morning refreshments and materials

Registration will be at www.bucksiu.org in the online course catalog beginning May 1, 2008.